

FRP Guidance for Implementing Safety Practices for Employees and Clients Who May Have Had Exposure to a Person with Suspected or Confirmed COVID-19

A potential exposure means being a household contact or having close contact within 6 feet of an individual with confirmed or suspected COVID-19. The timeframe for having contact with an individual includes the period of 48 hours before the individual became symptomatic.

Employees and clients who have had an exposure but remain asymptomatic should adhere to the following practices prior to and during their work shift:

- ✓ **Pre-Screen:** Employers should measure the employee's and client's temperature and assess symptoms prior to them entering the buildings.
- ✓ **Regular Monitoring:** If the employee or client does not have a temperature or symptoms, they should self-monitor.
- ✓ **Wear a Mask:** The employees and clients should wear a face mask at all times while in any FRP location.
- ✓ **Physical (Social) Distance:** The employees and clients should maintain 6 feet and practice physical (social) distancing in all FRP locations as duties permit.
- ✓ **Disinfect and Clean workspaces and Common areas:** Clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment routinely.

In addition, we are asking that any staff traveling outside the state of Maryland, notify your supervisor of your travel plan. Upon returning to Maryland, use up to two business days to get a free COVID 19 test. During the two days you may work from home and after securing your test you may return to work in the office. You do not have to stay at home while waiting for your results. If experiencing COVID 19 symptoms, please stay at home and consult your physician. Communicate your leave request with your supervisor.

Thank You for your cooperation.